



THE
AMAZIMA
SCHOOL

NURSING DIRECTOR
JOB DESCRIPTION

NOVEMBER 28 2018

SUMMARY

Reporting to Assistant Country Director, the Nursing Director position exists to provide high quality medical services to all Amazima Scholarship students, students attending The Amazima School, and other patients Amazima oversees while providing guidance and leadership to the Amazima Medical Team.

DUTIES AND RESPONSIBILITIES

Oversee the Buziika Medical Clinic and The Amazima School Healing Bay and the treatment provided from these locations

Ensure ethical and high-quality medical care is provided to all patients for which Amazima is responsible

Oversee and assist the Case Manager for all medical cases

Work closely with the Case Manager, Amazima Nurses, and Assistant Country Director on medical cases of a complicated nature

Assess and address the health needs of Amazima students as a whole. This includes but is not limited to, designing programs for sexual education, HIV screenings, immunization clinic's, annual physical reviews, and general health assessments

Hold health training courses to further general medical knowledge of Amazima employees

Be accessible (by phone) at all times in case of emergency

Oversee and manage Amazima nurses, Case Manager, Medical Administrator, and medical interns

Provide regular continuing education sessions for the medical team

Create and maintain good relations with local clinics, hospitals, and specialists

Create and maintain Memorandums of Understanding with partnering clinics

Record, organize, and maintain all medical records and ensure nursing medical records are completed to an acceptable standard

Research best treatment options for individual medical cases

Create and implement Student Treatment Plans for students with chronic conditions

Identify need for, create and implement medical policies

Create annual medical budget

Ensure categorizing, requisitioning, payment, and receipt of medical bills from partnering local clinics/hospitals

Oversee the requisitioning and purchasing of all medication and medical supplies

Ensure orderly records of inventory and distribution at both the Buziika and TAS campus clinics

Ensure ample medication and medical supplies are available for use at all times

Provide weekly reports to your direct supervisor

Ensure appropriate registration and licensing of the Buziika Medical Clinic and all employed medical professionals

QUALIFICATIONS

Must be a committed Christian who is in full agreement with the Statement of Faith and Biblical Lifestyle Agreement of The Amazima School

Professional and personal references must demonstrate observed manifestation of godly character and spiritual maturity.

Must be committed to the mission of The Amazima School and willing to make a minimum two-year commitment.

Bachelor of Nursing degree

Active registration, in good standing with current governing nursing council

Thrive while working with minimum supervision

Ability to work independently and in a team setting with your fellow nurses

Able to write and communicate effectively

Able to recommend creative medical solutions

Able to maintain good community relations

High level of integrity

Hardworking, friendly and flexible

Have a personal relationship with Christ